



GT – 016

Section Special Education Transportation	Page 1 of 1
	Date October 5, 2009

Statement	Specialized transportation will be granted to JK to Grade 12 students as deemed necessary per the special needs departments for each board upon notification to WESTS.
Procedures	<p>Permanent Special Needs Requests</p> <p>Each boards Special Needs Department will provide WESTS with applications for new students requiring transportation, notification of students no longer requiring specialized transportation and any changes to addresses or schools on the Specialized Needs Transportation Application Form – TF-07.</p> <p>Any special equipment requirements must be noted on the application form.</p> <p>WESTS will organize the most cost-effective transportation method for the approved results. The information will be provided to the Board administration, schools and parents via GeoQuery route software.</p> <p>Any changes to a student's status during the year must be forwarded to WESTS for action.</p> <p>Short term Special Needs Requirements</p> <p>Transportation for a short-term medical situation or injury that is not directly related to a Board sponsored program/activity is the responsibility of the parent/guardian.</p>

Approved by Motion ETC#09-07;Dated: November 20, 2009