



AT-04

Section Transporting Students with Oxygen	Page 1 of 2
	Date : March 18, 2024

<p>Statement</p>	<p>Windsor Essex Student Transportation Services (WESTS) is committed to transporting students requiring the use of oxygen as requested by the School Board’s Special Education Department and which form part of the student’s Transportation/Health Plan.</p> <p>Compressed oxygen can be volatile and must be handled using all precautions to ensure safe transportation.</p>
<p>Responsibilities</p>	<p><u>Parent/Guardian Responsibility</u></p> <ol style="list-style-type: none"> 1. The parent/guardian must inform the school or the special needs coordinator if oxygen is required to be transported with the student. 2. The parent/guardian must ensure that the oxygen bottle is securely attached to a wheelchair or secured with the restraint-security system on the bus during transit. 3. The parent/guardian will ensure that a sign to display on the exterior of the bus warning Fire/EMS responders that there is oxygen on board is provided to the bus operator. <p><u>School/ Special Education Coordinator Responsibility</u></p> <ol style="list-style-type: none"> 1. Ensure that the Transportation/Health Plan is updated to include the oxygen equipment. 2. Notify WESTS when a child requires oxygen to be transported with them on the bus. <p><u>WESTS Responsibility</u></p> <ol style="list-style-type: none"> 1. Verify that the operators have properly trained their drivers in the use transporting oxygen. 2. Verify that all requirements under this policy are in place prior to commencement of transportation. <p><u>Bus Operators</u></p> <ol style="list-style-type: none"> 1. Notify drivers of the students on their bus that have oxygen.



AT-04

Section Transporting Students with Oxygen	Page 2 of 2
	Date : March 18, 2024

	<ol style="list-style-type: none">2. Train drivers in safe transportation of oxygen, including WHMIS training.3. Ensure that appropriate signage is on the bus when oxygen is being transported.4. Ensure that no student with oxygen is seated in proximity of any heater or motor that would generate heat.5. Ensure that all oxygen containers are secured in a location that will not inhibit access to or from the emergency exits on the vehicle.
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