



<p>Section Inclement Weather</p>	<p>Page 1 of 2</p>
	<p>Date : January 19, 2024</p>

<p>Statement</p>	<p>The decision to cancel school transportation is the responsibility of the WESTS General Manager Student Transportation Services or their representative, in co-operation with school bus operators.</p> <p>Cancellation of transportation services has no impact on school closures. Decisions in respect of school closures are made by the member School Boards.</p> <p>If a bus route or transportation service is cancelled in the morning, this decision remains in effect for the entire school day, with the exception of cancellation for fog, where services may be provided for the school dismissal if the conditions permit.</p> <p>It is the responsibility of parents/guardians to provide transportation to and from school for their student on days when transportation services are cancelled for inclement weather.</p> <p>WESTS' jurisdiction is divided into two districts: District "A" is the City of Windsor and District "B" is the County of Essex. The cancellation of service in one district does not automatically require cancellation of the other district. Each district will be subject to assessment and the determination will be based on the conditions in that district.</p>
<p>Procedures: Before the School Day Begins</p>	<p>WESTS decision to cancel transportation due to inclement weather shall be made after discussion with school bus operators and other transportation agents from various areas in the District A and District B.</p> <p>Each bus operator has a number of spotters checking road conditions between 5:00 a.m. and 5:45 a.m. These spotters report to the bus companies before 6:00 a.m. The bus company designated representative contacts the area spokesperson who in turn contacts the General Manager, by 6:00 a.m. with their recommendation regarding cancellation of service.</p> <p>The General Manager will contact the designated person for each School Board to advise of the decision</p>



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	<p>to cancel routes. Every attempt will be made to notify the School Boards prior to 6:30 a.m.</p> <p>WESTS staff will post on the buskids website and the notification module as soon as the decision has been made to cancel service to ensure that parents/guardians can access the information.</p>
<p>Procedures: During the School Day</p>	<p>When weather conditions deteriorate during the school day, the regular schedule will be maintained. The decision to change the pick up time for transportation or to cancel transportation will be made by the WESTS General Manager, after discussion with the School Board representative and bus operators and will only happen as a last resort.</p> <p>If transportation is cancelled or the pick-up time is altered WESTS will notify school principals and the designated person for each of the School Boards.</p> <p>Information regarding cancellations will be sent by WESTS staff to the media and posted on the buskids website. The email notification will be sent out as soon as the determination has been made.</p>