



Section Criminal Record & Vulnerability Screening – Bus Operator Employees	Page 1 of 1
Date : March 20, 2024	

<p>Statement</p>	<p>The safety and security of all students being transported is paramount. In order to minimize the risk to students all bus drivers, monitors and any other operator employee who may come in contact with a student must undergo a Criminal Record Check as well as a Vulnerable Sector Screening.</p>
<p>Requirements</p>	<p>The Bus Operator shall not allow any driver or monitor charged or convicted of any offence where the nature may be construed as jeopardizing the safety and well-being of students to drive or be a monitor on a school bus. These obligations also apply to other employees who may come into contact with students on a regular basis, or who may have access to student personal information.</p> <p>The Bus Operator must retain Vulnerable Sector Screening and Criminal Background Checks from all drivers, monitors and staff who may have access to student personal information and must require that an annual declaration be signed off by the employee stating that there has not been a change in their record since the initial checks were completed.</p> <p>WESTS has the right to review the Bus Operator’s background check process as well as the actual Vulnerable Sector Screening and Criminal Background Check documents. If the review reveals information that is not acceptable, WESTS may require that the employee be removed from all contact with students and student personal information in order to conduct an investigation. WESTS has the sole and unfettered discretion to determine, at the conclusion of the investigation, whether the employee can continue to drive or be a monitor for the consortium, or access personal information belonging to students.</p>